

# Acute Care Donning Observer Checklist

## Suspect/Confirmed EVD Cases and/or Care Environment Coveralls with Integrated Hood and Socks

This checklist is designed to assist in ensuring that health care workers (HCWs) are correctly donning Personal Protective Equipment (PPE) for suspect/confirmed cases of EVD and their work environment. **Please Note: This is a sample checklist** that may need to be adapted to meet relevant standards of practice and/or specific manufacturer's user instructions for variations of approved PPE. The tool is to be used by a trained observer to guide the HCW in the donning process and verify that all necessary donning steps are performed and in the proper sequence. Any errors are to be corrected immediately to ensure the HCW is protected.

Note: Establish clearly defined zones (e.g., hot, warm, and cold) and protocols to prevent and control secondary contamination during doffing.

**Before you begin, instruct the HCW to don point-of-care scrubs and footwear, hydrate, tie back long hair and secure in place and remove personal items such as hand and wrist jewelry. Gather and inspect PPE carefully. Ensure that the correct size is selected and that the PPE is in good sanitary and working condition. Damaged or defective PPE should not be used.**



DONNING PPE PROCEDURE		COMMENTS (May include size of PPE)
	<b>Perform hand hygiene:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Use alcohol-based hand rub (ABHR) or soap and water</li><li><input type="checkbox"/> Allow hands to dry completely before putting on any PPE</li></ul>	
	<b>Put on inner gloves</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Extend cuffs as far up arms as possible</li><li><input type="checkbox"/> Adjust and verify proper fit of PPE</li></ul>	
	<b>Put on single-use (disposable) impermeable coverall (not including hood at this time):</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Select coverall large enough to allow unrestricted freedom of movement</li><li><input type="checkbox"/> Ensure cuffs of inner gloves remain tucked under sleeves</li><li><input type="checkbox"/> Sit on clean chair, as needed</li></ul>	
	<b>Put on impermeable outer footwear and/or foot coverings:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Select an appropriate layer of outer footwear and/or foot coverings (e.g., water-proof boots, disposable non-slip boot/shoe covers) to wear over the coverall socks for foot protection and/or as an additional barrier to facilitate doffing in the hot zone</li><li><input type="checkbox"/> Adjust and verify proper fit of PPE</li></ul>	

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DONNING PPE PROCEDURE		COMMENTS (May include size of PPE)
	<b>Put on fit-tested N95 respirator:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Apply as per manufacturer's user instructions</li><li><input type="checkbox"/> Fit flexible nose piece to bridge of nose</li><li><input type="checkbox"/> Perform seal check</li></ul>	
	<b>Pull up hood on coverall:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Ensure proper fit and that hair and ears are completely covered</li><li><input type="checkbox"/> Seal coverall opening completely and ensure that no skin or clothing is exposed; select and use a separate hood covering, if this cannot be achieved</li></ul>	
	<b>Put on single-use (disposable) eye/face protection:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Select and use eye/face protection as per manufacturer's user instructions and based on a risk assessment</li><li><input type="checkbox"/> When safety goggles are to be worn in combination with other PPE ensure they do not interfere with the proper fit of each component and are positioned under the hood</li><li><input type="checkbox"/> Ensure face shield provides coverage of entire front and sides of face; adjust to fit</li></ul>	
	<b>Put on single-use (disposable) impermeable apron (if used):</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Check apron covers the torso to the level of the mid-calf</li></ul>	
	<b>Put on outer gloves with extended cuffs:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Ensure gloves cover cuffs of coverall and that no skin is exposed</li><li><input type="checkbox"/> Adjust and verify proper fit of PPE</li></ul>	
	<b>Verify donning PPE procedure:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Inspect PPE to ensure it is secure and full coverage has been achieved</li><li><input type="checkbox"/> Visually confirm sequence has been completed correctly</li></ul>	

Name of Observer: \_\_\_\_\_ Name of Worker: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_